Reprovisioning Equipment - Article no. 1901

Introduction

This procedure is to reprovision the Data portion of the equipment

Resolution Steps

Reprovision a Cable Modem

- To to the Customer Equipment Maintenance [BX] screen
- Highlight the modem and click the Remove Occurrence button
- On the line where you removed the occurrence:
 - Click in the CTcolumn and add a D
 - Click in the O column and hit F4 on the keyboard to select the correct occurrence and hit Enter

Send a Refresh Hit

- To to the **Balancing** [EB] screen and hit Enter
- Access provisioning **Transactions [PT]** screen to ensure there are <u>no errors</u>
- Access Merlinto to make sure the provisioning updated

Adding a Data User

Activate the username to complete the data service reconnect; these steps need to be repeated for **every username** showing on the **Data User[DU]** screen

Highlight the username by clicking on it

Click the Changebutton

Chick Resend Login from the menu on the left

The username should already exist

If no username is present, check **How to Establish a Data User ID**

- If the customer has **TiVo(s)**:
 - O Re-provision the TiVo(s)
 - O Confirm services are working

Avoid reprovisioning an EMTA wherever possible

• If it is deemed necessary to reprovision an EMTA, it should **only** be done if there is **no phone service** attached

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