Move Service from One Billing Statement to Another-1808

Introduction

Use the steps below to move an **entire service category** from one customer billing statement to another

- Use Merge Billing Statements to combine or merge **all billing** statements into one statement

Resolution Steps

1. From the **Billing** drop-down in ICOMS, select **Customer Occurrence Configuration**

2. Highlight the **category** to bill with another statement

3. Select **Recur and Usage Bill With**

4. Highlight the **statement category** to bill with the selected usage category and press **Select**

5. Select **Confirm**

6. The **Select Equipment** window appears if the service moved has associated equipment to move another statement

    - This acts as a reminder to **change** the customer's **Bill With Statement Code** on the equipment to the **new** statement

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