## Customer Received a Message or Account Change Notice- Article no. 1671

## Resolution Steps

## Letters

- Informational letters are sent for rate adjustments, promo roll-offs, collections, bulk changes, etc.
- CPNI letters are sent when any of the following changes are made to an account
  - Phone Number change
  - Billing address change
  - CPNI PIN change or Preferred Email change
  - Backup Security Questions / Answers change
  - New Self Care Account Created

## **Calls**

- Auto-dialers automatically dial a list of pre-programmed phone numbers and play a recorded message
- This enables us to contact a large number of customers for a specific reason without using a live agent

- When a customer receives a call from the auto-dialer, it displays 1-800-427-8686 or another number identified as Astound Broadband Powered by (RCN, Grande, Wave) on Caller ID
- Customers may receive a call from us due to:
  - Delinquent Balances/Pending disconnects
  - MOP Denials/Returned Checks
  - Installation Appointment Reminders
  - Trouble Call Appointment Reminders
  - Unreturned Equipment
  - Special Events (such as new program info, channels, etc.)
  - Cleared outage call backs
- Customers may also receive calls from other departments such as dispatch, technicians/operations, collections, sales, etc.
  - Check account notes to see who was trying to reach the customer and the message they want to convey

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